

## EXECUTIVE BOARD

---

Meeting to be held in Civic Hall, Leeds on  
Wednesday, 17th September, 2014 at 1.00 pm

---

### MEMBERSHIP

#### Councillors

K Wakefield (Chair)	A Carter	S Golton
J Blake		
M Dobson		
P Gruen		
R Lewis		
L Mulherin		
A Ogilvie		
L Yeadon		

## **CONFIDENTIAL AND EXEMPT ITEMS**

The reason for confidentiality or exemption is stated on the agenda and on each of the reports in terms of Access to Information Procedure Rules 9.2 or 10.4(1) to (7). The number or numbers stated in the agenda and reports correspond to the reasons for exemption / confidentiality below:

### **9.0 Confidential information – requirement to exclude public access**

9.1 The public must be excluded from meetings whenever it is likely in view of the nature of the business to be transacted or the nature of the proceedings that confidential information would be disclosed. Likewise, public access to reports, background papers, and minutes will also be excluded.

### **9.2 Confidential information means**

- (a) information given to the Council by a Government Department on terms which forbid its public disclosure or
- (b) information the disclosure of which to the public is prohibited by or under another Act or by Court Order. Generally personal information which identifies an individual, must not be disclosed under the data protection and human rights rules.

### **10.0 Exempt information – discretion to exclude public access**

10.1 The public may be excluded from meetings whenever it is likely in view of the nature of the business to be transacted or the nature of the proceedings that exempt information would be disclosed provided:

- (a) the meeting resolves so to exclude the public, and that resolution identifies the proceedings or part of the proceedings to which it applies, and
- (b) that resolution states by reference to the descriptions in Schedule 12A to the Local Government Act 1972 (paragraph 10.4 below) the description of the exempt information giving rise to the exclusion of the public.
- (c) that resolution states, by reference to reasons given in a relevant report or otherwise, in all the circumstances of the case, the public interest in maintaining the exemption outweighs the public interest in disclosing the information.

10.2 In these circumstances, public access to reports, background papers and minutes will also be excluded.

10.3 Where the meeting will determine any person's civil rights or obligations, or adversely affect their possessions, Article 6 of the Human Rights Act 1998 establishes a presumption that the meeting will be held in public unless a private hearing is necessary for one of the reasons specified in Article 6.

10.4 Exempt information means information falling within the following categories (subject to any condition):

- 1 Information relating to any individual
- 2 Information which is likely to reveal the identity of an individual.
- 3 Information relating to the financial or business affairs of any particular person (including the authority holding that information).
- 4 Information relating to any consultations or negotiations, or contemplated consultations or negotiations, in connection with any labour relations matter arising between the authority or a Minister of the Crown and employees of, or officer-holders under the authority.
- 5 Information in respect of which a claim to legal professional privilege could be maintained in legal proceedings.
- 6 Information which reveals that the authority proposes –
  - (a) to give under any enactment a notice under or by virtue of which requirements are imposed on a person; or
  - (b) to make an order or direction under any enactment
- 7 Information relating to any action taken or to be taken in connection with the prevention, investigation or prosecution of crime

# A G E N D A

Item No K=Key Decision	Ward	Item Not Open		Page No
1			<p><b>APPEALS AGAINST REFUSAL OF INSPECTION OF DOCUMENTS</b></p> <p>To consider any appeals in accordance with Procedure Rule 15.2 of the Access to Information Procedure Rules (in the event of an Appeal the press and public will be excluded)</p> <p>(*In accordance with Procedure Rule 15.2, written notice of an appeal must be received by the Head of Governance Services at least 24 hours before the meeting)</p>	
2			<p><b>EXEMPT INFORMATION - POSSIBLE EXCLUSION OF THE PRESS AND PUBLIC</b></p> <p>1 To highlight reports or appendices which officers have identified as containing exempt information within the meaning of Section 100I of the Local Government Act 1972, and where officers consider that the public interest in maintaining the exemption outweighs the public interest in disclosing the information, for the reasons outlined in the report.</p> <p>2 To consider whether or not to accept the officers recommendation in respect of the above information.</p> <p>3 If the recommendation is accepted, to formally pass the following resolution:-</p> <p><b>RESOLVED –</b> That, in accordance with Regulation 4 of the Local Authorities (Executive Arrangements) (Meetings and Access to Information) (England) Regulations 2012, the public be excluded from the meeting during consideration of those parts of the agenda designated as exempt on the grounds that it is likely, in view of the nature of the business to be transacted or the nature of the proceedings, that if members of the press and public were present there would be disclosure to them of exempt information.</p>	

Item No K=Key Decision	Ward	Item Not Open		Page No
3			<p><b>LATE ITEMS</b></p> <p>To identify items which have been admitted to the agenda by the Chair for consideration</p> <p>(The special circumstances shall be specified in the minutes)</p>	
4			<p><b>DECLARATION OF DISCLOSABLE PECUNIARY INTERESTS</b></p> <p>To disclose or draw attention to any disclosable pecuniary interests for the purposes of Section 31 of the Localism Act 2011 and paragraphs 13-16 of the Members' Code of Conduct.</p>	
5			<p><b>MINUTES</b></p> <p>To confirm as a correct record the minutes of the meeting held on 16<sup>th</sup> July 2014</p> <p><b><u>ADULT SOCIAL CARE</u></b></p>	1 - 18
6			<p><b>SAFEGUARDING ADULTS ANNUAL REPORT 2013/2014 AND BUSINESS PLAN 2014/2015</b></p> <p>To consider the report of the Director of Adult Social Services introducing the Leeds Safeguarding Adults Board Annual Report for 2013/2014 and providing an update on the ongoing work of the Board.</p> <p><b><u>CHILDREN AND FAMILIES</u></b></p>	19 - 82
7			<p><b>LEEDS SAFEGUARDING CHILDREN BOARD (LSCB) ANNUAL REPORT 2013/2014 EVALUATING THE EFFECTIVENESS OF SAFEGUARDING ARRANGEMENTS IN LEEDS</b></p> <p>To consider the report of the Independent Chair of the Leeds Safeguarding Children Board (LSCB) which introduces and presents the key issues from the LSCB Annual Report (2013/14).</p>	83 - 126

Item No K=Key Decision	Ward	Item Not Open		Page No
8			<p><b>THE CHILDREN AND FAMILIES ACT 2014: SEN AND DISABILITY REFORMS</b></p> <p>To consider the report of the Director of Children’s Services providing an update on the Special Educational Needs and Disabilities reforms within the Children and Families Act 2014 that came into effect on the 1st September 2014. The report highlights the implications of the reforms on Children’s Services and partners, particularly the financial impact, and identifies the opportunities that the Act offers to maximise our resources in order to have a positive lifelong impact, to actively engage young people at risk of disenfranchisement and prepare them for adulthood and active citizenship.</p>	127 - 144
9 K			<p><b>BASIC NEED PROGRAMME</b></p> <p>To consider the joint report of the Deputy Chief Executive, the Director of Children’s Services and the Director of City Development seeking approval to the delegations necessary to adopt a programme approach to the delivery of school places under the basic need programme.</p>	145 - 162

Item No K=Key Decision	Ward	Item Not Open		Page No
10 K	Guiseley and Rawdon; Moortown; Roundhay		<p><b>OUTCOME OF CONSULTATION TO INCREASE PRIMARY SCHOOL PLACES IN LEEDS. PART A: OUTCOME OF STATUTORY NOTICE ON PROPOSALS TO EXPAND PRIMARY PROVISION IN GUISELEY AND PART B: OUTCOME OF CONSULTATION ON PROPOSALS TO EXPAND PRIMARY SCHOOL PROVISION IN ROUNDHAY</b></p> <p>To consider the report of the Director Children’s Services providing details of proposals brought forward to meet the local authority’s duty to ensure sufficiency of school places. This report is divided in to two sections. Part A describes the outcome of statutory notices regarding proposals to expand primary school provision in Guiseley by establishing two 2 form entry primary schools from the existing three form entry Guiseley Infant and Nursery School and St Oswald’s C of E Junior Schools and seeks a final decision on the proposals. Part B describes proposals to increase places at Gledhow Primary School and Immaculate Heart of Mary Catholic Primary School, summarises the outcome of a consultation and seeks permission to publish a statutory notice in respect of Gledhow Primary School.</p> <p><b><u>NEIGHBOURHOODS, PLANNING AND PERSONNEL</u></b></p>	163 - 198
11			<p><b>LEEDS CORE STRATEGY: INSPECTOR'S REPORT AND ADOPTION</b></p> <p>To consider the report of the Director of City Development which presents the contents of the Leeds Core Strategy Inspector’s Final Report, and which seeks authority from the Board to proceed to full Council with the recommendation that the Core Strategy be formally adopted.</p>	199 - 290

Item No K=Key Decision	Ward	Item Not Open		Page No
12 K			<p><b>THE LEEDS COMMUNITY INFRASTRUCTURE LEVY: FUTURE DATE FOR ADOPTION OF CHARGING SCHEDULE AND APPROVAL OF ASSOCIATED POLICIES</b></p> <p>To consider the report of the Director of City Development presenting the outcome of the Examiner's report on the Leeds Community Infrastructure Levy (CIL) Draft Charging Schedule, the proposed minor modifications to the final Charging Schedule and associated policies, and proposes a formal adoption date of 6<sup>th</sup> April 2015.</p>	291 - 342
13 K			<p><b>QUALITY HOUSING GROWTH AND THE LEEDS STANDARD</b></p> <p>To consider the joint report of the Director of Environment and Housing and the Director of City Development which seeks to provide a way forward for improving residential design throughout Leeds in order to ensure that we achieve quality and quantity in the delivery of new houses in Leeds through the development of linked activities brought together to form the "Leeds Standard".</p>	343 - 376
14	Gipton and Harehills	10.4(3) (Appendix 1 only)	<p><b>LEASE AT LESS THAN BEST CONSIDERATION - AGREEMENT TO LEASE 4 MISCELLANEOUS PROPERTIES TO GIPSIL ON A 21 YEAR LEASE AGREEMENT</b></p> <p>To consider the report of the Director of Environment and Housing which seeks approval to surrender the committee tenancy arrangements between GIPSIL and Leeds City Council and formalise the use of the properties listed in the exempt appendix via standard 21 year lease agreements at less than best consideration.</p> <p>(Appendix 1 to this report is designated as exempt from publication under the provisions of Access to Information procedure Rule 10.4 (3))</p>	377 - 388

Item No K=Key Decision	Ward	Item Not Open		Page No
15 K			<p data-bbox="676 327 1230 394"><b><u>CLEANER, STRONGER AND SAFER COMMUNITIES</u></b></p> <p data-bbox="676 468 1394 535"><b>UPDATE ON DISTRICT HEATING AND THE RESIDUAL WASTE TREATMENT PFI PROJECT</b></p> <p data-bbox="676 577 1406 1196">To consider the report of the Director of Environment and Housing providing an update on the progress made towards the delivery of a district heating network linked to the Recycling &amp; Energy Recovery Facility (RERF) as part of the Residual Waste Treatment Project, and on a range of potential benefits and options for achieving substantial cost reductions through this project. In addition, the report seeks approval and the delegation of appropriate authority to the relevant Directors to exercise specific contractual cost saving options, to instruct Veolia to install elements of infrastructure at the RERF necessary for the export of heat from the site, subject to further technical and financial assessment, and also to explore other potential value for money opportunities.</p>	389 - 426
16 K			<p data-bbox="676 1305 1182 1335"><b>ALLOTMENT RENTAL CHARGES</b></p> <p data-bbox="676 1377 1362 1518">To consider the report of the Director of Environment and Housing which seeks approval for a fresh decision on allotment rental charges following the outcome of a judicial review.</p>	427 - 480

Item No K=Key Decision	Ward	Item Not Open		Page No
17 K	Armley; Middleton Park		<p><b>THE FUTURE OF MIDDLETON PARK GOLF COURSE AND GOTTS PARK GOLF COURSE</b></p> <p>To consider the report of the Director of Environment and Housing setting out proposals on the closure of Middleton Park Golf Course and Gotts Park Golf Course to convert them to semi-natural parkland. The report provides the background to the submitted proposals along with a summary of consultation undertaken and response to the issues and options raised.</p>	481 - 548
18			<p><b><u>FINANCE AND INEQUALITY</u></b></p> <p><b>FINANCIAL HEALTH MONITORING 2014/2015 - MONTH 4</b></p> <p>To consider a report of the Deputy Chief Executive on the Council's projected financial position for 2014/15 after four months of the financial year.</p>	549 - 574
19 K			<p><b>CUSTOMER ACCESS PROGRAMME - IMPROVING CUSTOMER SERVICE DELIVERY AND ACHIEVING EFFICIENCIES</b></p> <p>To consider the report of the Assistant Chief Executive (Citizens and Communities) providing an update on the delivery of Phase 1 of the Transactional Web Services project. In addition, the report seeks approval of a £4,866,000 injection into the Capital Programme, whilst also seeking authority for the Assistant Chief Executive (Citizens and Communities) to spend in order to deliver the second phase of the Transactional Web Services project.</p>	575 - 584

Item No K=Key Decision	Ward	Item Not Open		Page No
20			<p><b>LEEDS CITY COUNCIL SOCIAL CARE AND HEALTH CAPITAL FUND</b></p> <p>To consider the joint report of the Deputy Chief Executive, the Director of Adult Social Services and the Director of Children’s Services advising Members of the intention to create a specific Capital fund of £25million in order to support the City's ambitious plans to be the Best City in the country for Health and Wellbeing.</p>	585 - 594
21			<p><b>REGULATION OF THE HIGH COST SHORT TERM CREDIT MARKET BY THE FINANCIAL CONDUCT AUTHORITY</b></p> <p>To consider the report of the Assistant Chief Executive (Citizens and Communities) providing details of the actions taken by the Financial Conduct Authority (FCA) to regulate the High Cost Short Term Credit (HCSTC) industry since 1<sup>st</sup> April 2014, together with details of their consultation on the proposed cap on the total cost of high cost credit.</p> <p><b><u>TRANSPORT AND THE ECONOMY</u></b></p>	595 - 610
22 K	Chapel Allerton		<p><b>BECKHILL NEIGHBOURHOOD FRAMEWORK</b></p> <p>To consider the report of the Director of City Development providing an overview of the work undertaken to prepare a Neighbourhood Framework for the Beckhills area. The report presented the proposed final version of the document for the purposes of approval, whilst agreement was sought on the phased approach to the delivery of improvements across the area.</p>	611 - 654
23 K	City and Hunslet		<p><b>TEMPORARY FINANCIAL ASSISTANCE MEASURES: KIRKGATE MARKET</b></p> <p>To consider the report of the Director of City Development which sought approval of a package of support to traders during the period of construction works to refurbish and improve Kirkgate Market.</p>	655 - 680

Item No K=Key Decision	Ward	Item Not Open		Page No
24 K	Alwoodley		<p data-bbox="676 293 1394 394"><b>TRANSFER OF THE FORMER FIR TREE PRIMARY SCHOOL, LINGFIELD DRIVE, LEEDS TO THE KHALSA EDUCATION TRUST</b></p> <p data-bbox="676 439 1406 651">To consider the joint report of the Director of City Development and the Director of Children's Services presenting information and background to the use, and potential disposal of the site previously used for Fir Tree Primary School, Alwoodley.</p>	681 - 700

### Third Party Recording

Recording of this meeting is allowed to enable those not present to see or hear the proceedings either as they take place (or later) and to enable the reporting of those proceedings. A copy of the recording protocol is available from the contacts named on the front of this agenda.

Use of Recordings by Third Parties– code of practice

- a) Any published recording should be accompanied by a statement of when and where the recording was made, the context of the discussion that took place, and a clear identification of the main speakers and their role or title.
- b) Those making recordings must not edit the recording in a way that could lead to misinterpretation or misrepresentation of the proceedings or comments made by attendees. In particular there should be no internal editing of published extracts; recordings may start at any point and end at any point but the material between those points must be complete.